

# DATA FINALIZATION PROCESS

## 2024 SCHEDULE



JAN - MAY	APR   <sup>st</sup>	MAY   <sup>st</sup>	JUN   <sup>st</sup>	JUN 2 <sup>nd</sup>	JUNE 17 <sup>th</sup>	JUL   <sup>st</sup>	JUL     <sup>st</sup>	SEP - DEC
<b>DATA REVIEW</b>	<b>PREVIEW REPORT</b>	<b>SUPER STAR AWARD</b>	<b>DEADLINE</b>	<b>FOLLOW-UP RATE AWARD</b>	<b>DEADLINE</b>	<b>DEADLINE</b>	<b>CROWN AWARD</b>	<b>DATA REVIEW</b>
Use the Reporting System tools: <b>Closeout Checklist; Record Tracker; NICU Reference ID/Timely Referral; Error and Warning</b>	Review draft CCS Annual Report for infants born in <b>2020</b>  ----- Nightly updates for 2020 data changes	Submission of No Priority/ Error & Warning Cases for Infants born in <b>2020</b> ; Closed RR forms <b>AND</b> SV #1 for All expected infants born in <b>2022</b>	Data finalized for infants born in <b>2020</b> ; Closed RR forms <b>AND</b> SV #1 for All expected infants born in <b>2022</b>	Core Visit F/U Rates for infants born <b>2020</b> : 1 <sup>st</sup> => 80% 2 <sup>nd</sup> => 70% 3 <sup>rd</sup> => 60%	CCS Annual Report for infants born in <b>2020</b>  ----- Report available June 2 <sup>nd</sup> <b>must</b> Confirm by June 17 <sup>th</sup>	Register/ accept all HRIF eligible infants born in <b>2023</b> <b>AND</b> Confirm HRIF Directory Contacts	Granted to HRIF Clinics that meet All Closeout Deliverable Deadlines: <b>June 1<sup>st</sup>, June 17<sup>th</sup> and July 1<sup>st</sup></b>	Use the Reporting System tools: <b>Closeout Checklist; Record Tracker; NICU Reference ID/Timely Referral; Error and Warning</b>