

## 2026 CPQCC Membership Dues

The 2026 CPQCC Membership Invoices were sent on Monday, September 22nd.

Individual hospital invoices were sent from "Rebecca Robinson via SmartSheet <a href="mailto:automation@smartsheetmail.stanford.edu">automation@smartsheetmail.stanford.edu</a>." Please check your spam folder.

To retrieve your invoice:

- Click on the link "Open request" in the email to open the webpage.
- Click "1 Attachment" at the bottom to download your invoice.
- Once your invoice is downloaded, check the box that reads "Acknowledge Receipt of Invoice" then click the "Submit Update" box near the bottom.
- Please do not edit your hospital name; if you need to make a name change, please contact <a href="mailto:support@cpqcc.org">support@cpqcc.org</a>.

System-level hospital invoices were sent from <a href="mailto:support@cpqcc.org">support@cpqcc.org</a>.

Annual Membership Dues are due February 1st, 2026. We will update your 2026 close-out checklist upon receipt. Please submit a <u>Help Desk</u> ticket if you do not receive an invoice.